

*Template for review of basic level of service – to be completed at activity level*

**The Financial Challenge beyond 2015/16**

The Executive have asked to review all activities we currently provide within our commissioning strategies. The purpose of this review is to identify what a core minimum service may look like and whether this basic service recommendation is to meet statutory requirements and/or is undertaken to meet other requirements. The review needs to be both objective and challenging of how we define and quantify our statutory role.

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**Commissioning Strategy & Activity:** - *[insert relevant strategy and activity name . E.g. - Protecting the Public – Emergency Planning]*

**1. What this activity currently delivers**

*Include a short description of the key outcomes and delivery model of the activity.*

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**What would a basic minimum service include**

(this may be a combination of statutory and discretionary activity or simply one of those two aspects in isolation)

**Statutory Services**

**2. Statutory Services**

*Based on professional judgement, provide a description of what a basic level of provision could be for this activity. Include a £value if possible.*

**3. Impact and Risks of Providing basic minimum service.**

*What are the risks of operating at this level?*

*Include:*

*Potential impact on other LCC services*

*Potential impact on other public sector / voluntary sector bodies / private sector partners*

**4. Are there alternative delivery models?**

*Include any benefits and risks of using a different delivery model.*

**5. Are there contractual obligations or other commitments?**

*Include any contractual / non-contractual commitments and obligations. Add termination clauses (and potential costs if known).*

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## **Non-Statutory & Discretionary Services**

### **6. Non-Statutory services**

*Detail the relevant factors that have required this activity to be delivered. E.g. Supports prevention for statutory services.*

### **7. Impact and Risks of Providing basic minimum service.**

*What are the risks of operating at this level?*

*Include:*

*Potential impact on other LCC services*

*Potential impact on other public sector / voluntary sector bodies / private sector partners*

### **8. Are there alternative delivery models?**

*Include any benefits and risks of using a different delivery model.*

### **9. Are there contractual obligations or other commitments?**

*Include any contractual / non-contractual commitments and obligations. Add termination clauses (and potential costs if known).*

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## **What are we not doing in this scenario**

### **10. What current activity will we not be providing in this scenario**

*Include details of the reductions in service / activity that will be have to be in place to operate at this level of basic minimum, including the indicative savings this may deliver.*